

City of Camilla
Job Description

JOB TITLE: Groundsman

<p>DEPARTMENT: Electric SUPERVISOR: Superintendent PREPARED BY: City of Camilla DATE: January 2019</p>
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GENERAL DUTIES:

1. Assist the lineman in the various aspects of line maintenance, repair and construction.
2. Groundsman will be required to hand lineman necessary protective equipment needed for work being done i.e. (hot sticks, rubber goods, blankets, gloves, etc.)
3. Prepare and assemble various line apparatus required for particular work being performed.
4. Drive and operate the various vehicles.
5. Keep work areas clean and organized. Pickup scrap wire, boxes, and other discarded materials.
6. Keep unauthorized people away from work area.
7. Stock trucks with material commonly used on a daily basis.
8. Assist with cleaning warehouse and storage yard area.
9. Assist with washing and maintaining equipment in proper working order.
10. Assist with cleaning protective equipment (hotsticks and rubber goods).
11. Use of various hand and power tools.
12. Assist with loading of various materials onto trucks and/or trailers.
13. Any and all others duties assigned by line supervisor.

OVERHEAD DUTIES:

1. Employee will be in close proximity to work area in case on emergency. ie. must be able to operate lower controls on line truck.
2. Must verify proper grounding of line truck.
3. Prepare pole mount transformers and assist with installation.

UNDERGROUND DUTIES:

1. Assemble conduit and place in trench.
2. Assist with installation of various underground apparatuses.
3. Assist with pulling wire.
4. Must be knowledgeable with the materials needed and process to strip and terminate underground cables.

SKILLS AND ABILITIES:

1. Ability to communicate with others and to assimilate and understand information, in a manner consistent with the essential job functions.
2. Ability to make sound decisions in a manner consistent with the essential job functions.
3. Ability to work outside their regular scheduled hours, to be available for emergency and/or prearranged work.
4. Ability to perform duties involving prolonged standing, sitting, crouching and/or stooping.
5. Ability to push, pull, and position tools, equipment, and structural material weighing in excess of 100 pounds.
6. Ability to lift loads weighing up to 100 pounds.
7. Ability to work on smooth or uneven surfaces and under varying climatic conditions.
8. Ability to work with both arms overhead.
9. Ability to grip and hold lines and ropes with up to 75 pounds' weight.
10. Ability to work with small components.
11. Ability to operate assigned equipment and vehicles.
12. Ability to accurately read and record meter data.

OTHER REQUIREMENTS:

1. Possession of a valid commercial driver's license with the State of Georgia or be able to obtain such a license within six (6) month of employment.
2. Ability to respond to afterhours outages, emergencies or other situations within twenty (20) minutes.
3. High school diploma or equivalent.