

CITY OF CAMILLA
POSITION DESCRIPTION

Position: **Wastewater Treatment Operator**
Department: **Wastewater Treatment**
Reports To: **WTP/WWTP Supervisor**
Date Revised: **April 2019**

Position Summary:

This position is responsible for the daily operation and maintenance of any aspect of the Wastewater Treatment Department as assigned.

Essential Duties:

- Makes routine checks on a variety of equipment and records information as required.
- Assist in performing a variety of operational tasks, some of which include wasting, pumping, sampling, transferring, supernating, skimming, washing, etc.
- Performs analytical tests and calculations to insure proper process control of the treatment plant. Makes process control adjustments in response to lab results.
- Performs corrective and preventive maintenance on a variety of mechanical equipment.
- Assist in maintaining buildings and grounds as required.
- Records information and fills out reports.
- Performs other duties as assigned.
- Required to be “on call “as assigned and able to respond within thirty minutes.
- Must be able to work holidays, weekends and shift work as required.

Knowledge and Skills

- Must have a high school diploma or GED
- Must have a valid driver’s license
- Must have a basic knowledge of Wastewater Treatment operations and maintenance

Physical/Environmental Requirements

The environmental working conditions of this position will include working outside in all type of weather conditions with exposure to dust or fumes and poor ventilation. This position requires considerable walking and is frequently subjected to loud noise. Mental stress or pressure of this position is very frequent.

Limitations and Disclaimer

The above job description is meant to describe the general nature and level of work being performed; it is not intended to be construed as an exhaustive list of all responsibilities, duties and skills required for the position.

All job requirements are subject to possible modification to reasonably accommodate individuals with disabilities. Some requirements may exclude individuals who pose a direct threat or significant risk to the health and safety of themselves or other employees.

This job description in no way states or implies that these are the only duties to be performed by the employee occupying this position. Employees will be required to follow any other job-related instructions and to perform other job-related duties requested by their supervisor in compliance with Federal and State Laws.

Requirements are representative of minimum levels of knowledge, skills and/or abilities. To perform this job successfully, the employee must possess the abilities or aptitudes to perform each duty proficiently. Continued employment remains on an "at-will" basis.